CORPORATE PROFILE
SIRIM STS SDN BHD

STANDARDISATION AND COMPETENCY ASSURED
VISION

To be the preferred service provider in developing standards and training & consultancy

MISSION

To provide value added services and enhance customers’ business competitiveness

QUALITY POLICY

SIRIM STS strives to be the best provider for standardisation, training and consultancy services to the industry, government and society.

We are committed to:

• Deliver quality services at a competitive price and within the specified time frame
• Delight customers by meeting or exceeding their needs and expectations
• Comply with the applicable statutory and regulatory requirements, and national, regional and international standards
• Enhance performance and continually improve the effectiveness of quality management system

This Quality Policy shall be communicated to employees and made available to relevant interested parties upon request.
Customer Focus:
We focus on delivering excellence to our customers

Integrity:
We practice the highest standards of integrity

Teamwork:
We achieve success through dedication, commitment and teamwork
BOARD OF DIRECTORS

CHAIRMAN

Dato’ Dr. Ir. Andy Seo Kian Haw

DIRECTORS

Prof. Ir. Dr. Ahmad Fadzil Mohamad Hani, FASc, FIEM
Datuk Syed Hisham Syed Wazir
Datuk Ir. (Dr) Khairol Anuar Tawi
Saji Raghavan
ORGANISATION STRUCTURE

BOARD OF DIRECTORS
- Company Secretary

CHIEF EXECUTIVE OFFICER

STANDARDS RESEARCH AND DEVELOPMENT DEPARTMENT
- STANDARDS DEVELOPMENT SECTION
- STANDARDS SUPPORT, PUBLICATION & SALES SECTION
- WTO TBT, TECHNICAL INFORMATION & CONSULTANCY SECTION

TRAINING AND CONSULTANCY DEPARTMENT
- MANAGEMENT SYSTEMS STANDARDS SECTION
- SECTORS SPECIFIC STANDARDS SECTION
- TECHNOLOGY AND CERTIFIED PROGRAM SECTION

CORPORATE SERVICES DEPARTMENT
- MARKETING & BUSINESS DEVELOPMENT SECTION
- HUMAN RESOURCE & ADMINISTRATION SECTION
- FINANCE SECTION
SIRIM STS Sdn Bhd is the leading one-stop resource centre for services relating to the development of Malaysian Standards (MS) and SIRIM Industry Standards; serves as WTO National Enquiry Point on technical barriers to trade; supports knowledge dissemination through Technical Library; and upgrades the human capital of local industries through training. SIRIM STS aspires to assist organisations towards implementing excellent business culture by associating quality, technology and best practices in their daily work demands.

SIRIM INDUSTRY STANDARDS DEVELOPMENT AND CONSULTANCY
SIRIM Industry Standards can assist organisations in providing quick solution to their immediate problems, become more efficient and improve their performance. SIRIM Industry Standards complement and support national and international standards development.

NATIONAL WTO TBT ENQUIRY POINT AND TECHNICAL ADVISORY SERVICES
SIRIM serves as the National Enquiry Point for World Trade Organisation on Technical Barriers to Trade (WTO TBT). This function is managed by SIRIM STS. The Enquiry Point provides information on technical regulations, standards and conformity assessment procedures that may create unnecessary technical barriers to trade. Read more at http://tbtalert.sirim.my

MANAGEMENT OF INTERNATIONAL AND FOREIGN STANDARDS
SIRIM has been appointed as the Sales Agent for International organisations (ISO, IEC, BSI, AS, JIS, ANSI, ASTM and etc.) and foreign standard. All these functions are managed and delivered by SIRIM STS.

TRAINING AND CONSULTANCY SERVICES
SIRIM STS aims to upgrade the skills and competencies relating to quality, technologies and best practices of local industries. Backed by a pool of experienced team of trainers and consultants, SIRIM STS provides services through the provision of courses, seminars, workshops, conferences and consultancy.
CORE BUSINESS OF SIRIM STS

1. Standards Development and Sales

2. National WTO TBT Enquiry Point

3. SIRIM Technical Library

4. Training & Consultancy
   • Quality related
   • Technology
   • Innovation

5. Public Courses and Events
BUSINESS MODEL

SIRIM STS

STANDARDS RESEARCH AND DEVELOPMENT DEPARTMENT (STRUCTURED KNOWLEDGE)

STANDARDS, QUALITY & BEST PRACTICES IMPLEMENTATION (DISSEMINATION OF STRUCTURED KNOWLEDGE)

TECHNOLOGY

MARKET

STANDARDS

TRAINING & CONSULTANCY

RECOGNITION

INDUSTRIES

GOVERNMENT AGENCY

TRADE ASSOCIATIONS

PUBLIC / CONSUMERS

HIGHER LEARNING INSTITUTIONS
WHY CHOOSE US

20 years of establishment as a subsidiary of SIRIM Berhad

Prominent training provider in Quality and Technology

All our training courses are HRDF claimable through SBL and SBL Khas schemes.

Has more than 100 professionals, experienced and qualified experts as trainers and consultants

Trained more than 180,000 participants through its public and in-house training, seminars, workshops, conferences and students’ industrial practical training

Certified and approved training programmes - training/certification by Jabatan Pembangunan Kemahiran (JPK) on NDT courses, American Welding Society (AWS) and Department Occupational Safety and Health (DOSH) on welding courses, and PSMB on Lead Auditors courses.

Experienced in conducting high-end technology courses for the TRAINING AND RE-SKILLING PROGRAMMES

ISO 9001 Certified Training Provider

Value for money training programmes
• AbRAZ Architect
• ADT Associates Design Team
• Agro Bank Development Institute (ADABI)
• Aik Cheong Coffee Roaster Sdn. Bhd.
• AIMST University
• AIMST University
• Alizar Architect Sdn. Bhd.
• Altoraba Industries Sdn. Bhd.
• Amanah Raya Berhad
• Best Cosmetics Laboratory Sdn. Bhd.
• BI Technologies Corporation Sdn Bhd
• CEFS Response
• DMAS-DMEC Sdn Bhd
• Dominant Motor Sdn Bhd
• FG Team Venture
• FG Team Venture
• Furniture Industry Technology Center (FITEC)
• Gourmet Offshore Sdn. Bhd.
• HICOM HBPO Sdn. Bhd.
• Hospital Miri
• IDEC (Universiti Putra Malaysia)
• IKIP International College
• Institut Jantung Negara (IJN)
• Institut Latihan Kesejahteraan Bandar, Perumahan dan Kerajaan Tempatan
• Institut Profesional Baitulmal Sdn. Bhd.
• Jabatan Perdana Menteri
• Jawatan Kemajuan Islam Malaysia (JAKIM)
• Johor Biotechnology & Biodiversity Corporation
• Juhari & Hashim Chartered Architects
• KA SDA Consultancy Sdn. Bhd.
• Kemasepakat Sdn. Bhd.
• Kementerian Luar Negeri
• KFC Manufacturing Sdn. Bhd.
• Kist Laboratory Services & Food Technology Sdn. Bhd. (Perbadanan Produktiviti Malaysia)
• Kolej Sains Perubatan Antarabangsa Pusrawi (PICOMS)
• KTA Tenaga Sdn. Bhd.
• Kumpulan Wang Simpanan Pekerja (KWSP)
• Lablink (M) Sdn Bhd
• Lanzhou Crescent Commerce Limited Liability Company (China)
• Lembaga Lebuhraya Malaysia
• Lembaga Minyak Sawit Malaysia (MPOB)
- Lembaga Penduduk dan Pembangunan Keluarga Negara
- Lembaga Tabung Haji
- Lembaga Zakat Selangor
- Lembaga Zakat Selangor
- Maahad Tahafiz Negeri Pahang
- Majlis Bandaraya Shah Alam (MBSA)
- Majlis Bandaraya Shah Alam (MBSA)
- Majlis Daerah Pontian
- Majlis Perbandaran Subang Jaya
- Majlis Perbandaran Subang Jaya
- Malaysia Airports Holding Berhad
- Malaysia External Trade Development Corporation (MATRADE)
- MASKARGO
- Nestle Manufacturing (Malaysia) Sdn. Bhd.
- One Medicare Sdn Bhd
- Panasonic System Networks Malaysia Sdn. Bhd.
- Perbadanan Produktiviti Malaysia (MPC)
- Pesaka Nuri (M) Sdn Bhd
- Petroliam Nasional Berhad (PETRONAS)
- Prasarana Integrated Management & Engineering Services Sdn Bhd
- Prasarana Integrated Management & Engineering Services Sdn Bhd
- Prasarana Malaysia Berhad
- Prestigious Discovery Sdn. Bhd.
- Prinsiptek (M) Sdn. Bhd.
- Proeight OffShore Engineering Sdn Bhd
- Projek Lebuhraya Usahasama Berhad (PLUS)
- Pusat Klinikal (USM)
- Pusat Latihan Teknologi Tinggi (ADTEC) Taiping
- Pusat Zakat Melaka
- Pusat Zakat Negeri Sembilan
- Radicare (M) Sdn. Bhd.
- Radicare (M) Sdn. Bhd.
- Recomtec Sdn. Bhd.
- SFI FOOD SDN BHD
- Sheikh Brothers Industries Sdn Bhd
- Siti Khadijah Apparel Sdn. Bhd.
- SME Corp. Malaysia
- Soy Products (Malaysia) Sdn. Bhd.
- Suffy Dairy Group Sdn Bhd
- Suruhanjaya Tenaga
- T&T Architect Associates
- Telekom Malaysia Berhad
- Telekom Malaysia Berhad, Property Operations
- Tenaga Nasional Berhad (TNB)
- TESDEC Sdn. Bhd.
• TESDEC Sdn. Bhd.
• TESDEC Sdn. Bhd.
• Tyzo Sdn. Bhd
• Unit Tisu Bank, USM
• Unit Tisu Bank, USM
• Universiti Malaysia Sarawak (UNIMAS)
• Universiti Putra Malaysia (UPM) Pejabat Bendahari
• Universiti Teknologi Petronas
• Universiti Teknologi Petronas (CISIR)
• WAITRO-ISESCO-SIRIM
TRAINING PROGRAMMES OFFERED

STANDARDS BASED MANAGEMENT SYSTEMS (SBMS)

- ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS
- ISO 9001:2015 SISTEM PENGURUSAN KUALITI
- ISO/IEC 17025:2017 LABORATORY QUALITY MANAGEMENT SYSTEMS
- INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001
- ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS
- ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS
- MS 2530:2013 MALAYSIAN SUSTAINABLE PALM OIL (MSPO)
- ISO 45001:2018 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEMS
- ISO 37001:2016 ANTI-BRIBERY MANAGEMENT SYSTEMS
- MS 1900:2014 SISTEM PENGURUSAN KUALITI BERASASKAN SHARIAH
- MS 1514:2009 GOOD MANUFACTURING PRACTICE (GMP)
- MS 1480:2007 HAZARD ANALYSIS AND CRITICAL CONTROL POINT (HACCP) SYSTEMS
- ISO 22000:2018 FOOD SAFETY MANAGEMENT SYSTEMS
- FSSC 22000:2013 FOOD SAFETY SYSTEM CERTIFICATION
- HALAL STANDARD REQUIREMENTS
- ISO 15189:2012 MEDICAL LABORATORIES
- ISO 13485:2016 MEDICAL DEVICES
- GOOD DISTRIBUTION PRACTICES FOR MEDICAL DEVICES (GDPMD)
- AS9100:2016 REV D AEROSPACE QUALITY MANAGEMENT SYSTEMS
- ISO/TS 29001:2010 OIL & GAS QUALITY MANAGEMENT SYSTEMS
- IATF 16949:2016 INTERNATIONAL AUTOMOTIVE TASK FORCE
- ISO/IEC 17020:2012 CONFORMITY ASSESSMENT - REQUIREMENTS FOR THE OPERATION OF VARIOUS TYPES OF BODIES PERFORMING INSPECTION
- ISO/IEC 20000-1:2011 IT SERVICE MANAGEMENT SYSTEMS
- ISO 22301:2012 BUSINESS CONTINUITY MANAGEMENT SYSTEMS
- ISO 50001:2018 ENERGY MANAGEMENT SYSTEMS
- ISO 55001:2014 ASSET MANAGEMENT SYSTEMS
- ISO 39001:2012 ROAD TRAFFIC SAFETY MANAGEMENT SYSTEMS
- ISO 19011:2018 GUIDELINES FOR AUDITING MANAGEMENT SYSTEMS
LEAD AUDITOR COURSES

• LEAD AUDITOR ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR ISO 45001:2018 OHS MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001 (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR ISO 22301:2012 BUSINESS CONTINUITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR ISO 37001:2016 ANTI BRIBERY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)
• LEAD AUDITOR ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS
• KURSUS LEAD AUDITOR ISO 9001:2015 SISTEM PENGURUSAN KUALITI
• LEAD AUDITOR ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS
• LEAD AUDITOR ISO 45001:2018 OHS MANAGEMENT SYSTEMS
• LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001
• LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS
• LEAD ASSESSOR ISO/IEC 17025:2017 LABORATORY QMS IN COMPLIANCE WITH APLAC - RESIDENTIAL PACKAGE
• LEAD AUDITOR ISO 22000:2012 FOOD SAFETY MANAGEMENT SYSTEMS - RESIDENTIAL PACKAGE
• LEAD AUDITOR MS 1480:2007 HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) SYSTEMS - RESIDENTIAL PACKAGE
• LEAD AUDITOR MS 2530:2013 MALAYSIAN SUSTAINABLE PALM OIL (MPOCC CERTIFIED) - RESIDENTIAL PACKAGE
• LEAD ASSESSOR ISO 15189:2014 MEDICAL LABORATORIES - RESIDENTIAL PACKAGE
QUALITY TOOLS, TECHNIQUES AND BEST PRACTICES

- GREEN 5S SIRIM 5:2016 (ENGLISH)
- 5S HIJAU SIRIM 5:2016 (BAHASA MALAYSIA)
- QUALITY TOOLS AND TECHNIQUES (KAIZEN, SIX SIGMA, TQFTM)
- CUSTOMER SERVICE MANAGEMENT SIRIM 6:2016 (ENGLISH)
- PENGURUSAN KHIDMAT PELANGGAN (BAHASA MALAYSIA)
- TOTAL PRODUCTIVE MAINTENANCE
- LEAN MANAGEMENT

TECHNOLOGY AND CERTIFICATION PROGRAMMES

- WELDING TECHNOLOGY PROGRAMMES
- CERTIFIED WELDING TECHNOLOGY PROGRAMMES
- CERTIFIED NON-DESTRUCTIVE TESTING (NDT) PROGRAMMES
- SAND CASTING PROCESS
- TOOLING TECHNOLOGY PROGRAMMES
- INDUSTRY 4.0 DIGITAL MANUFACTURING
- INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH UNITEN)
- INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH PSDC)
- INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH GMI)
- INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH SIRIM IR)

SOFT SKILLS

- TRAIN THE TRAINER
- PRESENTATION SKILLS
- COMMUNICATIONS & INTERPERSONAL SKILLS
- DIGITAL/SOCIAL MEDIA MARKETING
- EXCELLENT CUSTOMER SERVICE
- EFFECTIVE THINKING SKILLS FOR PERFORMANCE IMPROVEMENT AT THE WORKPLACE
- PROFESSIONAL IMAGE & BUSINESS ETIQUETTE
MANAGEMENT SKILLS

• DEALING CONFIDENTLY WITH DIFFICULT PEOPLE AT WORK
• LEADERSHIP AND MANAGEMENT SKILLS
• PERSONAL LEADERSHIP DEVELOPMENT FOR NEW MANAGERS
• CRITICAL THINKING FOR EXCELLENT DECISION MAKING
• PERFORMANCE MANAGEMENT TOWARDS EMPLOYEE DEVELOPMENT

OTHER AVAILABLE COURSES (UPON REQUEST)

• NON-DESTRUCTIVE TESTING (NDT) PROGRAMMES
• ISO 18295:2017 CUSTOMER CONTACT CENTRES
• ISO 29993:2017 LEARNING SERVICES PROVIDER
• ISO 18788:2015 SECURITY OPERATIONS MANAGEMENT SYSTEM
• ISO 22716:2007 GOOD MANUFACTURING PRACTICES (GMP) FOR COSMETICS
• MS2610:2015 MUSLIM FRIENDLY HOSPITALITY SERVICES
• QUALITY TOOLS AND TECHNIQUES
• MSPO SUPPLY CHAIN CERTIFICATION STANDARD AUDITOR TRAINING

TECHNICAL TRAINING

• UNDERSTANDING AND IMPLEMENTING PEST RISK MANAGEMENT SYSTEM
• UNDERSTANDING AND IMPLEMENTING GOOD AGRICULTURE PRACTICE FOR CROP COMMODITIES
• UNDERSTANDING AND IMPLEMENTING GOOD ANIMAL HUSBANDRY PRACTICE
• UNDERSTANDING AND IMPLEMENTING GOOD AQUACULTURE PRACTICE
• UNDERSTANDING AND IMPLEMENTING GOOD PRACTICE FOR HANDLING FRESH FRUIT AND VEGETABLE
SIRIM BEST PRACTICES RECOGNITION SCHEME
- GREEN 5S
- TOTAL QUALITY FASTNTRACK MODEL (TQFTM)
- TOTAL PRODUCTIVE MAINTENANCE (TPM)
- CUSTOMER SERVICE MANAGEMENT (CSM)

SIRIM PERSONNEL CERTIFIED PROGRAM
- SIRIM CERTIFIED QUALITY PROFESSIONAL (CQP)
- SIRIM CERTIFIED QUALITY MANAGER (CQM)
- SIRIM CERTIFIED INTERNAL AUDIT (CIA)
- SIRIM CERTIFIED QUALITY INSPECTOR (GENERAL, OIL AND GAS, AUTOMOTIVE, CALIBRATION AND MEASUREMENT) (CQI)
- SIRIM CERTIFIED QUALITY MANAGEMENT SYSTEM OFFICER (CQMSO)
SIRIM STS has:

i. conducted more than 3,000 public training courses, workshops, seminars and conferences.

ii. successfully organised and managed more than 6,000 in-house training programmes for the Malaysian industries as well as coordinated practical training programmes for more than 1000 students from Malaysian tertiary institutions.

iii. served more than 700 organizations in achieving various certifications, accreditations or recognitions.

iv. conducted several training in the following countries such as Bangladesh, Brunei, Uganda, Tanzania, Egypt, Vietnam, Philippines, Indonesia, Papua New Guinea, Taiwan, Mexico, Republic Kyrgyz, China, Japan, South Korea, Cambodia, Laos, Myanmar, Mongolia and Pakistan.

v. delivered more than 6,000 Malaysian Standards.

vi. developed 15 SIRIM Industry Standards.

vii. participated actively in 350 technical committees in ISO and IEC; 162 technical committees as participating (P) member and 188 as observer (O) member.

viii. obtained about 1000 companies, associations and organisations are subscribers to our WTO TBT Export Alert Systems and library membership scheme.